

Issuance of Health Permit

Schedule of availability of service:

- Monday to Friday, 8:00 a.m. – 5:00 p.m.

Who may avail the service:

- Guest Relation Officer
- Other hospitality workers

What are the requirements:

- Referral
- 1x1 picture
- Community Tax Certificate (Cedula)
- Gram Stain Result
- Urinalysis

Total Processing Time:

- Six (6) minutes

How to avail the service:

Step	Client/Applicant	Service Provider	Transaction Time	Fees	Person/s Responsible
1	Submit request together with the requirements to assigned employees	Receive the request and check the submitted documents & results Assess the result submitted	3 minutes		Wilfredo Ravago Agatona Pestanas Evelyn Gucilatar Abelardo Jose
2	Go back to MHO on the scheduled Physical Exam and release of results	Issue Health Permit <i>(If the result is STD positive, the client shall first undergo treatment)</i>	3 minutes		Wilfredo Ravago Agatona Pestanas Evelyn Gucilatar